

# United States District Court

NORTHERN DISTRICT OF CALIFORNIA

## SUMMONS IN A CIVIL CASE

CASE NUMBER:

V.

TO: (Name and address of defendant)

**YOU ARE HEREBY SUMMONED** and required to serve upon PLAINTIFF'S ATTORNEY (name and address)

an answer to the complaint which is herewith served upon you, within \_\_\_\_\_ days after service of this summons upon you, exclusive of the day of service. If you fail to do so, judgement by default will be taken against you for the relief demanded in the complaint. You must also file your answer with the Clerk of this Court within a reasonable period of time after service.

Richard W. Wieking

CLERK

DATE \_\_\_\_\_

\_\_\_\_\_  
(BY) DEPUTY CLERK

## DATE \_\_\_\_\_

Name of SERVER

TITLE

☐ Served Personally upon the Defendant. Place where served:

☐ Returned unexecuted:

TRAVEL

## SERVICES

TOTAL

Executed on

Date \_\_\_\_\_

*Signature of Server*

*Address of Server*

(1) As to who may serve a summons see Rule 4 of the Federal Rules of Civil Procedure